

**SCRUTINY BOARD****WORK PROGRAMME****13TH JULY 2010**

This Work Programme consists of two sections: Items for future meetings (including updates) and Task Group Reviews.

**RECOMMENDATIONS:**

- (a) To consider and agree the work programme and update it accordingly.

**ITEMS FOR FUTURE MEETINGS (INCLUDING UPDATES)**

<b>Subject</b>	<b>Date of Consideration</b>	<b>Other Information</b>
Overview & Scrutiny Proposal – the Future of BURT	13th July 2010	To consider Overview & Scrutiny Proposal completed by Cllr Scurrell
Improving Residents' Satisfaction Task Group	28th September 2010	Cabinet response
Recommendation Tracker - <i>Permanent Item</i> -	28th September 2010	A quarterly report monitoring the implementation of scrutiny recommendations.
Report from the quarterly meeting between the Leader and Chairman of Scrutiny Board - <i>Permanent Item</i> –	28th September 2010	Verbal update on discussion between Chairman of the Scrutiny Board and the Leader due to be considered by the Board.
Street Trading Consent Policy	26th October 2010	At the Scrutiny Board Meeting held on 24th November 2009 when this item was first considered, Members asked for an update report after this policy had been in place for 6 months.
The Annual Bonfire Event	25th January 2011 & 24th February 2011	Members requested detailed breakdown of 2010 event, following proposal submitted by Cllr Duddy at Board meeting on 25th February 2010.
Recommendation Tracker - <i>Permanent Item</i> -	25th January 2011	A quarterly report monitoring the implementation of scrutiny recommendations.
The Place Survey	TBC	Identified as a high priority – possible scope to widen topic to include Performance Management post abolition of CAA.

## Appendix 1

Shared Services	TBC	Identified as a high priority – Members to identify particular areas to investigate and consider possible joint scrutiny with RBC. May require ongoing monitoring arrangements.
The Corporate Safeguarding Policy (Children and Vulnerable Adults)	TBC	Identified as a high priority - Draft policy agreed at Cabinet on 2nd December 2010.
Community Engagement Strategy	TBC	Identified as a medium priority – to review the strategy and community forums.
Economic Development Strategy	TBC	Identified as a medium priority – review the strategy to see if it reflects the local employment needs, matches current skill sets and fits with the current character and culture of the district.
Council Procurement Policy	TBC	Identified as a medium priority – to consider the policy and procedures for Council procurement, including contract and procedure rules and tendering policy.
Call-In Procedure Review	19th April 2011	It states in the Constitution that the provisions relating to call-in and urgency should be monitored annually. Therefore, the Scrutiny Board will need to review the process to ensure it is fit for purpose.
Recommendation Tracker - Permanent Item -	19th April 2011	A quarterly report monitoring the implementation of scrutiny recommendations.

### SCRUTINY TASK GROUP REVIEWS

Task Group	Date of Review (when Task Group is due to reconvene)
Refuse and Recycling (including VFM)	July 2010
Improving Residents' Satisfaction	July 2011

## **Appendix 1**

### Future Scrutiny Board Meeting Dates:

Tuesday 28th September 2010

Tuesday 26th October 2010

Tuesday 25th January 2011

Thursday 24th February 2011

Tuesday 22nd March 2011

Tuesday 19th April 2011